



# Dr. Arlene Capricci

The Spence Clinic  
1265 Arthur St. East Suite 500 | Thunder Bay, ON | P7E 5H7

## Notice of Practice Closure

Dear Patients:

It is with mixed emotions that I announce my retirement from family practice. **My last day of office will be December 7, 2023.** It has been a privilege to have been part of your lives. I will surely miss each one of you and miss your kindness and encouragement.

### **Finding a New Doctor**

I am happy to share that I have been fortunate enough to find a physician, **Dr. Anna Laakso**, to take on the care of my patients who wish to register with her. As Dr. Laakso's office is a digital practice, ***you must obtain a digital copy of your medical record from RSRS*** (see below) to take to her office.

You may contact Dr. Laakso's office **AFTER** December 8th to book an appointment by calling **807-577-8082** or you may stop by in person to the Northwood Park Health Centre, located inside Janzen's Pharmacy Northwood location at 504 N. Edward Street. Thunder Bay, ON P7C 4P9

### **Your Medical Record**

I am required by the College of Physicians & Surgeons to store all original patient records for a period before they can be destroyed. I have selected **RSRS**, a physician-managed company to safely and securely store all patient records from my practice and to assist you in **obtaining a certified digital copy for yourself/ for Dr. Laakso/ the physician of your choice**. Requests for your records from a new physician's office can be faxed in to RSRS at 1-877-398-5932 or emailed to [info@rsrs.com](mailto:info@rsrs.com).

**I strongly encourage you to obtain a certified copy of your personal medical history.** It is a very important file for your continued care and should be accessible at all times, **especially in the absence of a new doctor**. I have included an infographic illustrating 10 reasons why the record is so important. While there is a fee for the copy/transfer of medical records, it is not prohibitive. Please do not delay in making arrangements by contacting RSRS today at:

**[www.recordsolutions.ca/DrCapricci](http://www.recordsolutions.ca/DrCapricci)**

**Tel: 1-888-563-3732**

**Fax: 1-877-398-5932**

**Email: [info@rsrs.com](mailto:info@rsrs.com)**

I have enjoyed working with you to assist you with your health care needs. I want to wish all of you well and good health for the future.

Warmest regards,

Dr. Arlene Capricci

\*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and the relevant privacy regulations.