



## Dr. Richard Condon (the estate of)

205-965 Dundas St. W, Whitby, ON L1P 1G8

### **NOTICE OF PRACTICE CLOSURE**

May, 2017

Dear Patients,

Sadly, this letter is to notify you of the sudden passing of **Dr. Richard Condon**. The practice is now closed.

**The office closed effective April 3<sup>rd</sup>, 2017**

#### ***Finding a New Doctor***

As you may know, there exists a shortage of family doctors in Ontario. **Health Care Connect** is a Ministry of Health initiative which helps Ontarians find a new health care provider.

To register for the Health Care Connect program, call 1-800-445-1822.

#### ***Medical Record (Important)***

It is required that all original clinical records of patients are kept for a specified period before they can be shredded. I have contracted with **RSRS (Record Storage & Retrieval Services)**, a compliant medical records facility, to store the records from the practice and to transfer a copy of your file upon your instruction.

**It is recommended that you obtain a copy of your personal medical history from RSRS.** This information is important for your continued care and may not be available to you or your next healthcare provider otherwise. Please inform any specialist you may be attending of your new family doctor's name and location. When you go for tests or see a specialist, please give them the name of your new family doctor. As of **March 17<sup>th</sup>, 2017**, we are no longer responsible for any of your test results.

To obtain a copy of your medical record,  
please complete the online request form at:

<https://www.recordsolutions.ca/DrCondon/>

or contact

Patient Support at 1-888-563-3732, Ext. 1

(Please note that there is a fee for the copying and transferring of medical records. You do not need to have a new doctor to obtain a copy of your record.)

The family & staff would like to thank you for your condolences and kind words.

Sincerely,

The Condon Family

\* RSRS is a fully compliant, physician-managed medical records facility.