



Dr. Domenico Di Carlo
2830 Keele St., | North York, ON | M3M 3E5

Notice of Practice Closure & Ongoing Care

(For Italian translation, please see the other side)

Dear Patients:

After over 45 years of serving my patients, I am writing to inform you that I have made the difficult decision to retire from family practice. So many of you are like family and friends to me, which makes the decision even more difficult. I will certainly miss you all. **My last day seeing patients will be April 30, 2026**

Finding a New Doctor

Unfortunately, I have not found a physician to take over the care for all my patients, however, I will continue to look for one. Keeping in mind that finding a new physician today is challenging, I encourage you to be proactive in your healthcare management. Your medical record plays a big role in this (see below). Here are some suggestions for ongoing care:

1. Ask family and friends if they can try and get you in with their doctor.
2. Speak to your local pharmacist who may be aware of new physicians in your area.
3. Call "Health Care Connect" at 1-800-445-1822 or online at <https://www.ontario.ca/page/find-family-doctor-or-nurse-practitioner>
4. Contact **RSRS** (see below). They have various resources that can assist you while you are searching for a new doctor.

If you have an urgent medical matter in the absence of a doctor, please proceed to the nearest emergency room.

About Your Medical Record

I must store all patient records from my practice for a number of years in accordance with guidelines set forth by the College of Physicians & Surgeons of Ontario. I have selected **RSRS***, a physician-managed company, to safely and securely store all patient records from my practice.

*Your medical record does not automatically follow you when you lose your doctor or leave your doctor... unless you arrange for it. **RSRS will assist you in obtaining a certified copy of your record for your continued care. I encourage you to obtain your medical record copy regardless of your choice for continued care. It is your health fingerprint*** and is a very important file for safe continued care. It should always be accessible, even and especially in the absence of a new doctor. **My office will NOT be involved in the record transfer process. This will only be done through RSRS.** RSRS might also reach out to you to ensure that this notification has been properly received and to assist you further. You can contact RSRS in one of the following ways:

www.RecordSolutions.ca/DrDDiCarlo

Tel: 1-888-563-3732 Fax: 1-877-398-5932 Email: info@rsrs.com

(Please note: Arranging for your record can take place immediately by contacting RSRS. However, unless it's an emergency, the actual delivery of your requested medical record will take place only after my practice closes. There is a fee for the copy/formatting and transfer of your medical record in accordance with guidelines, but the fee is not prohibitive.)

Thank you for allowing me the privilege of caring for you through these many years. I wish you good health and much happiness in the years ahead.

Sincerely,

Domenico DiCarlo MD

*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and the relevant privacy regulations.