



Dr. Howard Jay

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Notice of Practice Closure

Dear Patients:

After over 50 years in practice I have decided that it is time for me to retire. It has been both a privilege & pleasure to have been your family physician. I thank you for the confidence that you have shown in me over the years. The last day I will be seeing patients is **February 13th, 2020.** After February 13th, 2020, I will not be able to review test results or reports, and I will not be able to do prescription renewals.

Finding a New Doctor

You will need your medical record from RSRS. This is a very important part and the next steps in your health care. I strongly recommend you reach out to RSRS ASAP to get a copy of your Medical Record for your new doctor. I also suggest the following to find a new doctor for yourself:

1. Ask family and friends to ask their doctors if they would take you in.
2. Contact "Health Care Connect" at 1-800-445-1822.
3. Contact RSRS (see below). They often are aware of physicians accepting new patients.

In the event of a medical emergency, patients are instructed to go to the nearest hospital emergency room.

Your Medical Record

I am required by the College of Physicians & Surgeons to keep all original patient records for a period of time before they can be shredded. I have contracted with RSRS, a physician-managed company to safely and securely store all patient records from my practice. They've also been asked to assist you in **obtaining a certified copy for yourself and/or your new doctor.**

There is a fee for copying & transferring medical records as this is not an OHIP covered benefit. I encourage all of my patients to arrange for the retrieval of your medical record. It is a very important file for your continued care and should be accessible at all times, even (and especially) in the absence of a new doctor. I have included an infographic illustrating 10 reasons why. Please do not delay in making arrangements by contacting RSRS today. Please proceed on the web to:

www.recordsolutions.ca/DrJay

or call RSRS at

1-888-563-3732, Ext. 1

I will certainly miss my patients & friends because I truly enjoyed practicing medicine. I wish you all the best for the future and a healthy life.

Sincerely,

Howard Jay MD

*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and the relevant privacy regulations.