



Dr. John Brown

712 Davis Drive Suite 311 | Newmarket, ON | L3Y 8C3

Notice of Practice Closure & Ongoing Care (IMPORTANT)

Dear Patients:

It is with mixed emotions that I am announcing the retirement from my family practice after nearly 50 years. **My last day seeing patients will be April 30, 2026.** It has been a privilege and an honour to have helped you with your medical needs over the years.

Ongoing Care – Dr. Rashid Askari

I feel truly fortunate that in this time of doctor shortages, I am pleased to inform you that I have identified a family doctor who has agreed to take on any of my patients who wish to enroll with him as their new doctor once I close. **Dr. Rashid Askari** will be taking over my office space, though he is still going to confirm his exact start date. We will update you as necessary.

Dr. Rashid Askari, originally from Iran, has been in Canada for several years, and is a Newmarket resident. He is fully qualified, licensed and has the appropriate training and experience, as he is now completing his term serving as a family doctor in Saskatchewan.

I am obligated by the College of Physicians to ensure that my records are properly extracted from my EMR (electronic medical records) system and retained securely. I cannot hand over access to my records system to Dr. Askari because there is confidential information relating to former patients that he will not be looking after. He will have to build his own records as he meets with patients and imports their files. In accordance with privacy guidelines, my patient records will be archived by **RSRS** (see below) and they will be made available to you (my patients) as you make a request. **It will be necessary for you to obtain a certified copy of your records from RSRS for yourself / for Dr. Askari or for another doctor of your choosing.** **Note: Unless** you have an urgent need for your records earlier, they will remain here in my system until my last day of practice. However, you are still encouraged to make arrangements and do the paperwork before then so that there are no delays once I close.

About Your Medical Record

Your medical record does not automatically follow you when you lose your doctor or leave your doctor... unless you arrange for it. I have selected RSRS, a physician-managed company, to safely and securely store all patient records from my practice, and to assist you in obtaining a certified and searchable copy for yourself, Dr. Askari or another physician of your choosing.

I encourage you to obtain your medical record copy regardless of your choice for continued care. It is your health fingerprint and is a very important file for safe continued care. It should always be accessible, even and *especially in the absence of a new doctor.* I have included an infographic illustration of 10 reasons why getting your record is so valuable.

Note: My office will NOT be involved in the record transfer process. This will only be done through RSRS. RSRS might also reach out to you to ensure that this notification has been properly received and to assist you further. Please contact RSRS in one of the following ways:

www.recordsolutions.ca/DrJohnBrown

Tel: 1-888-563-3732 Fax: 1-877-398-5932 Email: info@rsrs.com

(Please note: Arranging for your record can take place immediately by contacting RSRS. However, unless it's an emergency, the actual delivery of your requested medical record will take place only after my practice closes. There is a fee for the copy/formatting and transfer of your medical record in accordance with guidelines, but the fee is not prohibitive.)

It has been a pleasure to assist you with your health care needs. I wish you good health for the future.

Sincerely,

Dr. John Brown

*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and the relevant privacy regulations.