



Dr. Rauf M. A. Khan FRCPC

327 Wellington St. Sarnia, ON N7T 1H4

NOTICE OF RETIREMENT

September 19, 2018

Dear Patients:

As your Internist, I very much appreciate the trust you have shown me for the past years, and for allowing me to provide for your specialized medical needs. At this time and with mixed emotions, I am writing to announce my retirement.

I will no longer have an office practice after February 1st 2020.

Finding a New Doctor

You will need to return to your Family Doctor in order to be referred to a new Internist.

Your Medical Record

I must store all patient records for a period of time before they can be shredded. We have selected RSRS to safely and securely store all patient records from my practice. They will also assist you in obtaining a *certified copy* for yourself and/or a new doctor.

I urge you to arrange for the transfer of your record as it is very important for your continued care. You should not wait for a new doctor before obtaining a copy, as this information should be accessible at all times. Please make arrangements with RSRS at:

www.recordsolutions.ca/DrKhan

or call

1-888-563-3732 Ext. 1

(Note: there is an administrative fee for the transfer of medical records)

Making the decision to leave my practice has not been easy. I have valued the trusted relationships we have developed, and I truly appreciate the opportunity to have helped manage your healthcare needs.

It has been a pleasure serving you. I wish you and your family the best of health for the future.

Yours truly,

M.A.R. Khan FRCPC