



Joan Knight M.D.

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NOTICE OF PRACTICE CLOSURE

Dear Patients:

After much consideration and with mixed emotions, I have decided to close my family practice. Over the years, I have been battling chronic back pain and I have decided to focus on my own health. It has been my privilege to assist you with your healthcare needs. **My last day for seeing patients will be July 22, 2019.** Also, from that date forward, I will only be reviewing results from tests ordered before that date. Please have your new doctors name changed on any lab work, x-rays or referrals that are upcoming.

Finding a New Doctor

Despite my efforts, I have not been able to find a doctor to take over my practice. However, there are a lot of good family doctors available in Calgary. I suggest the following to find a new doctor for yourself:

1. Ask family and friends to ask their doctors if they would take you in.
2. Contact "Health Link Alberta" at 1-866-408-5465 (LINK).
3. Go to the website: www.cfpcn.ca for the Find a Doctor website to register online.

In the event of a medical emergency, patients should go to the nearest Emergency Department.

Your Medical Record

I am required to store all patient records for a period of time before they can be destroyed. I've selected RSRS to safely and securely store all patient records from my practice. They will also assist you in obtaining a *certified copy* for yourself and/or a new doctor. (Note: Dr. Knight's office will not be providing you your chart. You must contact RSRS.)

I urge you to arrange for the transfer of your record as it is very important for your continued care, even in the absence of a new doctor. I'm including an infographic with this letter which describes 10 reasons why. Please do not delay in making arrangements. Kindly proceed to:

www.recordsolutions.ca/DrKnight

or call RSRS at

1-888-563-3732, Ext. 1

(Note: There is an administrative fee for the transfer of medical records)

Making the decision to leave my practice is not an easy one. It has been a privilege to be a part of your lives and to have earned your trust over the years. I truly value the relationships that we have developed. I wish you and your family all the best in the future.

Yours truly,

Joan Knight, M.D.

*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Alberta and the relevant privacy regulations.