



Dr. Carmen Kun

2100 Ellesmere Road, Suite 252 | Scarborough, ON | M1H 3 B7

Notice of Practice Closure

Dear Patients:

It has been a privilege and an honour serving you as your family doctor, for some of you close to 35 years. With regret I wish to inform you that I will be closing my family practice effective **September 30, 2022**.

Finding a New Doctor

For continuity of care purpose, please start looking into finding a new family physician right away with the following suggestions:

- Call the College of Physicians and Surgeons of Ontario at 416-967-2603.
- Register with Health Care Connect, a Ministry of Health initiative which helps Ontarians find a new healthcare provider. Call 1-800-445-1822 or register online at <https://www.ontario.ca/page/find-family-doctor-or-nurse-practitioner>
- Ask family and friends to ask their doctors if they can take you in.
- Contact RSRS (see below). They are often aware of physicians accepting new patients.

If you have an urgent medical matter in the absence of a family doctor, please proceed to the nearest emergency room.

Your Medical Records

Your medical records contain important information about your medical history. I am required by the College of Physicians & Surgeons to store all original patient records for a period of time before they can be destroyed. I have selected **RSRS**, a physician-managed company, to safely and securely store all patient records from my practice and to assist you in obtaining a certified copy for yourself.

I strongly encourage you to obtain a certified copy of your personal medical history. It is a very important file for your continued medical care and should be accessible at all times, especially in the absence of a new family doctor. Our office will not be involved in the records transfer or the fee payment process. Please start the transfer arrangements by contacting **RSRS** at:

**www.recordsolutions.ca/DrKun or
call RSRS at 1-888-563-3732, Ext. 1**

It has been very rewarding to help you with your health issues over the years. With each one of you, I have tried to offer comprehensive care within the parameters of mutual respect and shared trust.

Thank you for the opportunity to be a partner in your medical care. I extend my best wishes to you for good health, success and much happiness in the years to come.

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*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and the relevant privacy regulations. RSRS is a supplier to the Ontario Privacy Commission.



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Frequently asked questions:

1. How can I obtain a copy of my medical records before September 30, 2022, if I find a family doctor?
You can call RSRS for a copy of your records. Your file will be transferred to the new family doctor once the request is received. Please note that you should see your new family doctor from then onwards.
2. Do I need a family doctor to obtain a copy of my records after September 30, 2022?
No. In fact, access to your record is especially important in the absence of a new doctor so that you can always convey information in an emergency. However, it is also advisable that you start searching for a family doctor as soon as possible.
3. What should I do if I am running out of my regular medication before I can find a doctor?
*Before leaving the office, Dr. Kun will try to give enough medication for at least three additional months, upon request. This will be in addition to the regular refills.
If you run out of prescription refills or need to see a doctor before finding a new family doctor, please go to a Walk-In Clinic. Please bring your medications in their original containers.*