



Dr. Karen Look Kin

Suite 600 1881 Yonge St | Toronto, ON | M4S 3C4

Update to Practice Closure Notice

Dear Patients,

As an update to my previous notice of practice closure, many of you are aware that I have closed my practice **effective April 30, 2023**. I wish to share some additional information regarding ongoing care and your medical records.

Finding a New Doctor

Even with our extensive and concerted efforts, the Davisville Family Medicine Team and myself, have been unable to find a physician to take over my practice. As previously advised, your medical care is no longer at the Davisville Family Practice. I realize that it can be quite challenging to find a new family physician. As in my earlier letters/emails, the following are some suggestions on how you can find a new doctor:

1. Ask family and friends if they can try to get you in with their doctor.
2. Speak to your local pharmacist who may be aware of new physicians in your area.
3. Call "Health care Connect" at 1-800-445-1822 or register online at <https://www.ontario.ca/page/find-family-doctor-or-nurse-practitioner>
4. Contact **RSRS** (see below). They often are aware of physicians accepting new patients.

If you have an urgent medical matter in the absence of a doctor, please proceed to the nearest emergency room.

Your Medical Record

The College of Physicians & Surgeons requires that I store all original patient records for a period of time before they can be destroyed. *Your medical record does not automatically follow you when you leave a medical practice, unless you arrange for it.* I have selected RSRS, a physician-managed company, to safely and securely store all patient records from my practice. RSRS will also assist you in obtaining a certified and searchable copy of your medical file for yourself and/or your new physician.

I encourage each of you to arrange to obtain a copy of your own medical record, as it is a particularly important file for your continued care and should be accessible at all times, *especially in the absence of a new doctor*. I have included an infographic illustrating 10 reasons why the record is so important. While there is a fee for the copy/transfer of medical records, it is not prohibitive. Please do not delay in making arrangements by contacting RSRS today at:

www.recordsolutions.ca/DrLookKin

Tel: 1-888-563-3732

Fax: 1-877-398-5932

Email: info@rsrs.com

It has been a privilege being involved with your health care over the years. I have greatly valued our relationship and wish you and your family the best of health.

Sincerely,

Dr. Karen Look Kin MD, CCFP

*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and the relevant privacy regulations.