



Dr. Gloria Manzig

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Notice of Practice Closure

Dear Patients:

It is with mixed emotions and after much thought that I have decided to close my Family Medicine Practice. It has been both a privilege and pleasure to have been your family physician and I thank you for the confidence that you have shown me over the years. **My last day of patient care is September 2nd, 2024.**

Finding a New Doctor

Unfortunately, in spite of looking for over a year, I have not been able to find a physician to take over my practice. I regret the hardship and stress that this may cause some of you. Below are some suggestions on how you can find a new doctor:

1. Ask family and friends if their doctor might be able to accept you as a patient.
2. Speak to your local pharmacist who may be aware of new physicians in your area.
3. Call "Health Care Connect" (a Ministry of Health service). **Note: When you register with them, you will be automatically de-rostered from my practice. You may wish to wait for this until after I close.**
4. Contact **RSRS** (see below). They often are aware of physicians accepting new patients and can also recommend some virtual / online options.

Your Medical Record

I am required by the College of Physicians and Surgeons of Ontario to store all original patient records for 10 years before they can be destroyed. I have selected RSRS, a physician-managed company, to safely and securely store all patient records from my practice. RSRS will also assist you in obtaining a certified and searchable copy of your medical file for yourself and/or your new physician. **I encourage you to contact RSRS to obtain a certified digital copy of your medical chart as it will benefit your new family physician to better understand your medical history.** I have included an infographic illustrating 10 reasons why the record is so important. **Please see their contact information below:**

www.recordsolutions.ca/DrManzig

Tel: 1-888-563-3732

Fax: 1-877-398-5932

Email: info@rsrs.com

Please note that there is a fee for the copy/transfer of your medical records but it is not prohibitive.

Outstanding Lab Reports & Requisitions

If you have not found a new physician before I leave, please ensure that you see me prior to August 29, 2024 to renew your medications.

Please do not use any outstanding laboratory or imaging requisitions ordered by our office (including any previously booked hospital tests and imaging) after September 2nd, 2024, as results will NOT be reviewed by me or communicated to me. You will need to get a new requisition from your new physician. If you do not have a new physician, you can attend at a walk-in clinic for a new requisition. Please Note: After Sept 2nd, 2024 you will no longer have access to our After Hours Clinic.

Thank you for your kindness and support over these years. I wish you well and good health for the future.

All my best,

Dr. Gloria Manzig

*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and the relevant privacy regulations.