



Dr. Donna I. McRitchie MD MSc FRCSC

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Notice of Practice Closure

Dear Patients:

It is with mixed feelings and after much consideration that I have decided to retire from my surgical practice. My last day will be **July 25, 2024**.

Finding a New General Surgeon

Should you require ongoing surgical care, please consult your family doctor who will arrange a referral to a new surgeon. If you have a new breast concern you can request a referral to the North York General Breast Diagnostic Centre. Regarding documents and imaging results, please follow-up with your family doctor and/or the NYGH MyChart portal.

If you have an urgent medical matter in the absence of a doctor, you should proceed to the nearest emergency room.

MyChart

MyChart™ is a secure website and mobile application where you can access your health records from NYGH anywhere, anytime. MyChart™ users can now get results from lab tests performed at labs in Ontario through MyChart™, improving access for patients.

With MyChart™ access, you can:

View your health records such as lab results and clinic notes

Share access to your MyChart™ account with your physicians, members of your care team and loved ones

<https://www.nygh.on.ca/patients-and-visitors/mychart/>

Your Medical Record

I am required by the College of Physicians & Surgeons to store all original patient records for a period before they can be destroyed. I've selected **RSRS**, a physician-managed company to safely and securely store all patient records from my practice. RSRS will also assist you in obtaining a *certified and searchable copy* for yourself and/or a new physician. While there is a fee for the copy/transfer of medical records, it is not prohibitive. To obtain a copy of your record from my practice, please contact RSRS at:

www.recordsolutions.ca/DrMcRitchie

Tel: 1-888-563-3732

Fax: 1-877-398-5932

Email: info@rsrs.com

It has been a privilege to assist in your care and I wish you well and good health in the future.

Sincerely,

Dr. Donna I. McRitchie MD MSc FRCSC

*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and the relevant privacy regulations.