

LAKESIDE MEDICAL CLINIC

#202 15379 Castledowns Rd NW, Edmonton, AB T5X 3Y7

780-472-7575 Ext 3

October 28, 2021

Permanent closure of Lakeside Medical Clinic and Dr. Morley's family practice.

Please destroy any lab or X-ray requisitions with Dr. Morley's name on them, as they will not be processed.

Please advise any of your medical specialists of your new family physician.

If you have not found a new family physician please search www.albertafindadoctor.ca

Patients that are transferring to Dr. David Tran, will have their medical records follow him to the [Links Clinic](#).

In accordance with medical record retention guidelines, I will be storing all patient medical records from my practice with RSRS, a physician-managed medical repository. RSRS has also been asked to assist with all patient record transfer requests. There is a standard fee payable to RSRS for this service. To make arrangements with RSRS directly contact them online at www.recordsolutions.ca/DrMorley or by phone at 1-888-563-3732 Ext. 1.

The [College of Physicians and Surgeons of Alberta](#) will also keep details of the location of the medical records and can be contacted if needed.

Your medical records will remain in my custody for 10 years and will then be securely destroyed.

It has been an honour and a privilege to provide your medical care.

Sincerely,

Ellise Morley MD CCFP