



Dr. Nin Jing

1800 Tecumseh Road W. | Windsor, ON | N9B 3H2

Notice of Practice Closure

Dear Patients:

I am writing to formally inform you of my intention to retire from family practice, effective August 31, 2026. I will no longer be seeing patients after this date. I wish for you all to know that it has been a privilege and an honour to assist you with your medical needs over the years.

Please note that I will be reviewing tests results only until August 31. Please update your specialists, lab, diagnostic centre and pharmacy with respect to your new care provider once you have one. In the interim, it's a good idea to ask for a copy of any results or documents generated after August 31 so that you have them and can include them with your medical record (see below section on "Medical Record"). Please book an appointment to see me prior to August 31, so that you have 3-6 month supply of chronic medication.

Finding a New Doctor

Unfortunately, I have not found a physician to take over your care. I will continue my search until my very last day, but please recognize finding a new physician can be challenging. I encourage you to be proactive in your healthcare management during this time. This means initiating your own search and being proactive about your medical record (see below). Here are some suggestions to assist you in your own search:

1. Ask family and friends to ask their doctor to consider taking you in as a patient.
2. Call "Health Care Connect" at 1-800-445-1822 or online at <https://www.ontario.ca/page/find-family-doctor-or-nurse-practitioner>
3. Essex County Medical Society: <https://ecms.org/find-a-doctor/>
4. There are several "virtual" clinics that are also available to you that can help bridge the gap including: www.getmaple.ca, www.rocketdoctor.ca, www.virtualclinics.ca, and www.gotodoctor.ca.
5. Contact **RSRS** (see below). They have various resources that can assist you while you are searching for a new doctor.

If you have an urgent medical matter in the absence of a doctor, please proceed to the nearest emergency room.

Your Medical Record

I am required by the CPSO to store all original patient records for a period before they can be destroyed. *Your medical record does not automatically follow you when you leave a medical practice, unless you arrange for it.* I have selected RSRS, a physician-managed company, to safely and securely store all patient records from my practice, **and to assist you in obtaining a certified and searchable copy for yourself and/or your new physician.** I encourage you to obtain a certified copy of your personal medical history from RSRS. It is a very important file for your continued care and should be accessible at all times, *especially in the absence of a new doctor.* I have included an infographic illustrating 10 reasons why getting your record is so valuable.

Please contact RSRS at your first opportunity for help with next steps in your care and your medical record following our closure. My office will NOT be involved in the record transfer process. It is possible that RSRS may contact you as well, to ensure that all my active patients have been properly notified.

www.recordsolutions.ca/DrNJing

Tel: 1-888-563-3732 Fax: 1-877-398-5932 Email: info@rsrs.com

*(Please note: Arranging for your record can take place immediately by contacting RSRS. However, unless it's an emergency, the actual delivery of your requested medical record will take place only after my practice closes. There is a fee for the copy/transfer of your medical record but is in accordance with guidelines and is not prohibitive. My office **will not** be doing any record or summary transfers.)*

Thank you for the privilege of being your doctor.

Wishing you good health always.

Nin Jing M.D

*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and the relevant privacy regulations.