



Dr. Paul Kachan

130-1641 Hillside Ave, | Victoria, BC | V8T 5G1

Notice of Practice Closure

Dear Patients:

It is with mixed emotions that I announce my retirement from active practice as of **November 30, 2025**. It has been a privilege providing for your health care needs for the last 29 years.

Finding a New Doctor

While I was unable to arrange for another physician to take over the practice, I want to support you any way I can so that you have ongoing care as required. I recommend obtaining your own medical record copy (see below). Additionally, here are some resources for ongoing care:

1. Ask family and friends if they can try to get you in with their doctor.
2. Speak to your local pharmacist who may be aware of new physicians in your area.
3. Visit <https://www.healthlinkbc.ca/> (Register with the Health connect registry)
4. Call 8-1-1 (7-1-1 for hearing impaired)
5. Visit <https://bchealthcarematters.com/patient-resources>
6. Be in contact with **RSRS***. They often have access to additional resources which we don't have.

Note: If you have an urgent medical matter in the absence of a doctor, please proceed to the nearest emergency room.

Your Medical Record

I am required by the College of Physicians and Surgeons of British Columbia to store all original patient records for a period before they can be destroyed. I have selected RSRS, a physician-managed company, to safely and securely store all patient records from my practice, and to assist you in obtaining a certified and searchable copy for yourself and for your new physician. *Your medical record does not automatically follow you when you leave a medical practice, unless you arrange for it.*

I strongly recommend that you obtain a copy of your personal medical history.. It is a very important resource for your continued care, is especially helpful in the absence of a new doctor, and also during your transition to a new doctor. I have included an infographic illustrating 10 reasons why getting your own record is so valuable.

Please contact RSRS for assistance with next steps in your healthcare journey and to make arrangements for your record. RSRS may also be contacting each of my patients to ensure that they are properly notified with all the necessary details. (Note: Medical record copies will only be made available through RSRS, and not through my office.) RSRS may be contacted at:

www.recordsolutions.ca/DrPKachan
Tel: 1-888-563-3732 Fax: 1-877-398-5932
Email: info@rsrs.com

(Please note: You can make arrangements for your record immediately, however unless it's an emergency, the actual delivery of your requested medical record will take place only after my practice closes. There is a fee for the copy/transfer of your medical record in accordance with guidelines.)

It has been my privilege and pleasure serving as your physician and I thank you for your trust and confidence. I wish you good health and much happiness in the future.

Sincerely,



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*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of British Columbia and the relevant privacy regulations.