



Dr. Robert Kwan

4040 Finch Avenue East Suite 200 | Scarborough, ON | M1S 4V5

Notice of Practice Closure

Dear Patients:

It is with mixed emotions that I am announcing the closing of my family practice. **My last day of patient care is June 27, 2024.** It has been a privilege and an honour to have helped you with your medical needs over the years.

Finding a New Doctor

Unfortunately, I have not found a physician to take over the practice. I recognize that finding a new physician is challenging. I encourage you to be proactive in your healthcare management during this time. Your medical record is important (see below). And here are some suggestions below to assist you for ongoing care:

1. Ask family and friends if they can try and get you in with their doctor.
2. Speak to your local pharmacist who may be aware of new physicians in your area.
3. Call "Health Care Connect" at 1-800-445-1822 or online at <https://www.ontario.ca/page/find-family-doctor-or-nurse-practitioner>
4. Contact **RSRS** (see below). They often are aware of physicians accepting new patients.

If you have an urgent medical matter in the absence of a doctor, please proceed to the nearest emergency room.

Your Medical Record

I am required by the College of Physicians and Surgeons of Ontario to store all original patient records for a period before they can be destroyed. *Your medical record does not automatically follow you when you leave a medical practice, unless you arrange for it.* I have selected RSRS, a physician-managed company, to safely and securely store all patient records from my practice. RSRS will also assist you in obtaining a certified and searchable copy of your medical file for yourself and/or your new physician.

I encourage you to obtain a certified copy of your personal medical history. It is a very important file for your continued care and should be accessible at all times, *especially in the absence of a new doctor.* I have included an infographic illustrating 10 reasons. While there is a fee for the copy/transfer of medical records, it is not prohibitive. Please do not delay in making arrangements by contacting RSRS at:

www.recordsolutions.ca/DrRKwan

Tel: 1-888-563-3732

Fax: 1-877-398-5932

Email: info@rsrs.com

It has been a pleasure to assist you with your health care needs. I wish all of you the best with good health for the future.

Sincerely,

Dr. Robert Kwan

*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and the relevant privacy regulations.



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诊所关闭通知

亲爱的患者

我怀着复杂的心情宣布我的家庭诊所即将关闭。我为患者提供医疗服务的最后一天是 **2024 年 6 月 27 日**。多年来，能为您提供医疗服务是我的荣幸。

寻找新医生

遗憾的是，我还没有找到接手诊所的医生。我知道寻找新医生可能会给您带来压力，但我鼓励您在此期间积极主动地做好医疗保健管理工作。下面我将就如何寻找新医生提供一些建议：

1. 询问家人和朋友是否可以帮您联系他们的医生。
2. 向当地药剂师咨询，他们可能知道您所在地区的新医生。
3. 拨打 "Health Care Connect" (医疗保健连接) 电话 **1-800-445-1822**，或登录 <https://www.ontario.ca/page/find-family-doctor-or-nurse-practitioner>。
4. 联系 **RSRS** (见下文)。他们通常知道有哪些医生接受新病人。

如果您在没有医生的情况下有紧急医疗问题，请前往最近的急诊室。

您的医疗记录

根据安大略内科和外科医学院的要求，我必须将所有原始病历保存一段时间后才能销毁。在您离开医疗机构时，您的医疗记录不会自动随您而去，除非您作出安排。我已经选择了一家由医生管理的公司 **RSRS** 来安全可靠地存储我诊所的所有患者记录。**RSRS** 还将协助您为自己和/或您的新医生获取一份经认证的、可搜索的医疗档案副本。

我鼓励您获取一份经认证的个人病历副本。这是一份对您的持续护理非常重要的档案，您应随时查阅，尤其是在没有新医生的情况下。我在信息图表中说明了病历如此重要的 **10 个原因**。虽然医疗记录的复印/转移需要付费，但并不高昂。请立即联系 **RSRS**，安排相关事宜，不要拖延：

www.recordsolutions.ca/DrRKwan

电话：1-888-563-3732

传真：1-877-398-5932

电子邮件：info@rsrs.com

很高兴能为您提供医疗保健方面的帮助。我祝愿大家今后身体健康。

真诚的

Dr. Robert Kwan