



Dr. Stephen MacGregor

395 Greenbrook Drive | Kitchener, ON | N2M 4K1

Notice of Retirement

Dear Patients:

After much consideration and with mixed emotions, I have made the very difficult decision to retire from family medicine at the end of October 2022. It has been a pleasure and an honour to assist you with your healthcare needs over the past 33 years. My last day at the office is October 31, 2022. I remain available until then.

IMPORTANT – PLEASE READ BELOW

Continuity of Care - Dr. Asif Sardar

I feel very fortunate that in a time of scarcity of new doctors, I have found a family physician who is prepared to take over your care if you wish to enroll with him. **Dr. Asif Sardar** is an experienced physician who has practiced family medicine in Nova Scotia from 2013 – 2017 and here in Ontario from 2017 – 2019. He also has recent experience in both emergency medicine and walk-in/telemed, as well as having proudly served as Medical Officer in the Canadian Armed Forces from 2019 – 2022. I highly recommend that you consider becoming his patient.

Dr. Sardar will be seeing patients at two different locations. You can select which location is most convenient:

450 Frederick St Suite 301	99 Northfield Dr. E Unit 306
Kitchener, ON N2H 2P5	Waterloo, ON N2K 3P9
Phone: 519-748-6933	Phone: 519-279-1497
Fax 519-748-9733	Fax: 519-279-9642

Dr. Sardar will be ready to see you starting November 2022 for any ongoing or new health issues. To see Dr. Sardar, you will need to enroll with his practice AND you will also arrange to have your medical record scanned and delivered to him (see below) so that he has access to all current and past tests, investigations and reports.

Enrolment with Dr. Sardar's Practice & Your Medical Record

There are nearly 5 million Canadians without a family doctor, so we are all very lucky that Dr. Sardar has made himself available. Unless you've already made arrangements with another doctor, I suggest you take advantage of this opportunity for continuous care. **To join Dr. Sardar's practice, do the following:**

1. Complete the enclosed **ENROLMENT FORM** included in this package or available online at www.recordsolutions.ca/DrSMacGregor. If you choose to complete the form enclosed, please send to RSRS along with your Authorization for Release Form before October 31, 2022. **Please complete 1 form for each adult patient.** Additional enrolment forms can be obtained online at the above website, or by calling 1-888-563-3732 ext. 1 (where you can also make arrangements for your medical record)
2. Complete the **Authorization for Release of Medical Records form** also found at www.recordsolutions.ca/DrSMacGregor OR contact RSRS at 1-888-563-3732 Ext 1 to make the arrangement for record copy and transfer by phone.

Completed forms can be sent:

by email to: medicalrecords@rsrs.com

by fax to: 1-877-398-5932

or by mail to:

RSRS Inc: Attn Medical Records Dept.
111 St Regis Cres. South
Toronto, ON M3J 1Y6

A Word About your Medical Record

I am required by the College of Physicians & Surgeons to store all original patient records for a period before they can be destroyed. I have selected **RSRS**, a physician-managed company to safely and securely store all my patient records, and to assist you in **obtaining a *certified and digitized copy* for yourself and/or for Dr. Sardar's practice (or the doctor of your choosing), upon your instruction.** Your medical record is an essential file for safe continuity of care. There is a fee to produce a digitized copy of your record (non-insured service), but the fee is not prohibitive. RSRS is a reliable company that is committed to assisting patients with continuity of care.

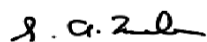
Patient Reminder Checklist:

- ☐ Complete the enrolment form to join Dr. Sardar's practice. Go to:
www.recordsolutions.ca/DrSMacGregor
- ☐ Obtain, scan and transfer your personal medical record by contacting RSRS at 1-888-563-3732 Ext. 1
- ☐ Dr. Sardar will start seeing my patients effective November 1, 2022. You can book your first appointment with him by calling the office that you prefer to see him at:
Kitchener: 519-748-6933 OR Waterloo: 519-279-1497
- ☐ When you go for tests, see a specialist, have a medical procedure, visit an after-hours/walk-in clinic or go to an Emergency Department, or are admitted to hospital, please give them the name of your new family physician.
- ☐ Please inform your pharmacist of your new family physician starting on November 1, 2022. Patients who are on more than 3 prescription medications should also ask their pharmacies to complete a MedsCheck.

We all should take this opportunity to thank Anita. She has been an incredible and outstanding assistant over the entire 33 years of this practice. I join you in wishing her the happiest of retirements!

I am extremely grateful that Dr. Sardar has opened up his practice to all of you. He is an excellent doctor with a great deal of experience. It is a great relief to me that you will be in such good hands.

I will never forget the kindness and consideration you have shown me over the years. Thank you for giving me the privilege of serving you as your family physician. It was a pleasure and an honour being your doctor. I will miss you. I greatly valued our relationships and wish you all the best of health and happiness in the future!



Stephen MacGregor, M.D.

*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and the relevant privacy regulations.