



Dr. Ashok Sachdeva

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NOTICE OF PRACTICE CLOSURE

August, 2019

Dear Patients:

After much consideration and with mixed emotions, I am writing to announce the closure of my medical practice, as I have chosen to relocate to the Toronto area. It truly has been my privilege to assist you with your healthcare needs.

My practice is closed effective November 15th, 2019.

Finding a New Doctor

As you may know, there exists a shortage of family doctors in the area. Despite my efforts, I have not been able to find a doctor to take over my practice. You will need to be resourceful to ensure continuity of care. I suggest the following:

1. Ask family and friends to ask their doctors if they would take you in.
2. Contact "Health Care Connect" which refers patients who don't have a doctor - 1-800-445-1822.
3. Obtain a copy of your medical record from RSRS for yourself, for a walk-in clinic, for emergency and for a new doctor. This will ensure continuity of care.

In the event of a medical emergency, always proceed to the nearest Emergency Department.

Your Medical Record

I am required by the CPSO to store all patient records for a period of time before they can be destroyed. I have selected RSRS, a physician-managed facility, to safely and securely store all patient records from my practice, and to assist you in obtaining a *certified and searchable copy* for yourself and for a new doctor. (Note: My office will not be providing you your chart. You must contact RSRS to make arrangements)

Please note: The transfer of your medical record is very important especially in the absence of a new doctor. I am including an infographic with this letter which describes 10 reasons why. Please do not delay in making arrangements. Kindly proceed to:

www.recordsolutions.ca/DrSachdeva

or call RSRS at

1-888-563-3732, Ext. 1

(Note: There is an administrative fee for the transfer of medical records which is not covered by OHIP)

Making the decision to leave my practice has not been an easy one. It has been an honour to be a part of your lives and to have earned your trust over the years. I truly value the relationships that we have developed. I wish you and your family much health and happiness for the future.

Yours sincerely,

Ashok Sachdeva, M.D.

*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and operate in keeping with the relevant privacy regulations.