



Dr. C.J. Sosnowski

277 Bridge Street West | Napanee, ON | K7R 2G2

Notice of Practice Closure

Dear Patients:

I am writing to announce my retirement from office practice **effective March 31, 2023**. Unfortunately, we have not been able to find a physician to take over the practice. I recognize that this may be a difficult time for everyone.

Your Continued Care – Finding a New Doctor

The usual resources such as walk-in clinics and hospital emergency rooms still exist. There are also virtual care options available online. We suggest the following:

1. Ask family and friends if they can try to get you in with their doctor.
2. Call "Health Care Connect" (**after March 31 only**) at 1-800-445-1822 or online at <https://www.ontario.ca/page/find-family-doctor-or-nurse-practitioner> Note: If you contact Health Care Connect earlier than March 31, they will immediately de-roster you from my practice.)
3. Contact **RSRS** (see below). They often are aware of physicians accepting new patients.

If you have an urgent medical matter in the absence of a doctor, please proceed to the nearest emergency room.

Your Medical Records

The College of Physicians & Surgeons requires me to store all original patient record(s) for a period before they can be destroyed. I have selected **RSRS**, a physician-managed company, to safely and securely store all patient records from my practice. RSRS will also assist you in **obtaining a certified copy of your medical file for yourself and/or your new physician**. Requests for your records by a new physician's office can be faxed in to RSRS at 1-877-398-5932 or emailed to info@rsrs.com

I encourage each of you to arrange for the transfer of your record as it is a particularly important file for your continued care and should be accessible at all times, especially in the absence of a new doctor. I have included an infographic illustrating 10 reasons why the record is so important. There is a fee for the copy/transfer of medical records, but it is not prohibitive. You can make arrangements for your medical record by contacting RSRS. They can complete the paperwork in advance so that the digital copy of the record will be made available to you in April. Contact RSRS at:

www.recordsolutions.ca/DrSosnowski

Tel: 1-888-563-3732, Ext. 1

Fax: 1-877-398-5932

Email: info@rsrs.com

It has been a pleasure and a privilege to be your health care provider over the last 35 years.

Sincerely,

Dr. C.J. Sosnowski

*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and the relevant privacy regulations.