



Dr. Thomas Millar
Brookdale Family Clinic

304 Bellevue Street | Peterborough, ON | K9H 5G1

Notice of Practice Closure

My Dear Patients:

As you are likely already aware, over the last year I have developed significant personal health problems that have caused me to either be absent from work, or operate at significantly reduced hours, creating a reduction in your access to my services. This situation is not resolving, and it has become obvious that I will be forced to retire, after over 55 years of service, from active in-office practice as of **October 1st, 2025**.

Finding a New Doctor

As of now, I have been unable to find a replacement physician. This situation is very stressful to me, as I feel I am letting you down, but I am over 80 years old, and the pressure to try and maintain my practice is becoming too extreme for me due to my chronic fatigue. I recognize that finding a new physician is challenging and so I encourage you to be proactive in your own healthcare management by maintaining your own copy of your medical record. Here are some suggestions for finding ongoing care:

1. Ask family and friends if they can try and get you in with their doctor.
2. Speak to your local pharmacist who may be aware of new physicians in your area.
3. Call "Health Care Connect" at 1-800-445-1822 or online at <https://www.ontario.ca/page/find-family-doctor-or-nurse-practitioner>
4. Contact **RSRS** (see below). They have various resources that can assist you while you are searching for a new doctor.

If you have an urgent medical matter in the absence of a doctor, please proceed to the nearest emergency room.

Your Medical Record

I am required by the College of Physicians and Surgeons of Ontario to store all original patient records for a period before they can be destroyed. I have selected RSRS, a physician-managed company, to safely and securely store all patient records from my practice, and to assist you in obtaining a certified and searchable copy for yourself and/or your new physician. *Your medical record does not automatically follow you when you leave a medical practice, unless you arrange for it.*

I encourage you to obtain a certified copy of your personal medical history. It is a very important file for your continued care and should be accessible at all times, *especially in the absence of a new doctor*. I have included an infographic illustrating 10 reasons why getting your record is so valuable.

Please contact RSRS at your first opportunity for help with next steps in your care and your medical record following my closure. It's possible that they may contact you as well, to ensure that all of my active patients have been properly notified.

www.recordsolutions.ca/DrTMillar

Tel: 1-888-563-3732

Fax: 1-877-398-5932

Email: info@rsrs.com

(Please note: You can make arrangements for your record immediately. However, unless you're already starting with a new doctor or you have an urgent requirement, the actual delivery of your requested medical record will take place only after my practice closes. My office will not be facilitating record transfers. This will only be handled by RSRS. There is a fee for the copy/transfer of your medical record in accordance with guidelines, but the fee is not prohibitive.)

I hope you understand my decision. I can only thank you all for your support over the years, and pray that a solution will be found before October.

Yours Sincerely,

Thomas Millar, M.B.Ch.B.(Glas) LMCC

*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and the relevant privacy regulations.