



Dr. Mharukh Tamboli

1 CentrepoinTE Dr, Suite 102A | Ottawa, ON | K2G 6E2

Update to Notice of Practice Closure

Dear Patients:

I have been trying very hard and I am happy to announce that Dr. Omowunmi Bada has agreed to take on the care of all my patients from **December 1, 2022**. She will be located in the same office at 102-1 CentrepoinTE Drive in Ottawa. Dr. Bada will not be responsible for any pending results until an appointment has been booked to discuss them with her. Also, medications will not be refilled automatically as she will need your chart and an appointment to be booked beforehand. On the reverse side of this letter is her office policy that she kindly asks you to review.

Dr. Bada obtained her medical degree in Nigeria and completed her family medicine training in the United Kingdom. She also holds a Master's degree in Public Health and Health Promotion from Brunel University, United Kingdom. She looks forward to continuing to provide comprehensive family medicine to all ages.

I am enclosing the enrolment form for you to complete and return to the practice so that you can become part of her roster as of December 1, 2022. Please note, the new enrolment form needs to be returned by November 15, 2022 to enable Dr. Bada to prepare for the start of her practice in December. After this period, Dr. Bada might not be able to accommodate new requests.

As you are aware, I've selected RSRS, a physician-managed company to safely and securely store all patient records from my practice. You will need to request your chart for either Dr. Bada, your new physician and/or for yourself. There is a fee for the copy/transfer of medical records, but it is not prohibitive. Please do not delay in making arrangements by contacting RSRS today:

www.recordsolutions.ca/DrTamboli

or call RSRS at

1-888-563-3732, Ext. 1

I am most relieved to leave you in her competent hands.

Thank you very much.

Sincerely,

Dr. Mharukh Tamboli

*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and the relevant privacy regulations.

Dr. Bada Office Policy

Welcome to our family practice. We hope to work with you - to keep you healthy and to provide you with the best health care.

We believe strongly in preventative care. We recommend appropriate preventative screening which includes immunization and age specific cancer screening.

Office hours

Hours are displayed in waiting room.

For emergencies - please go to the nearest emergency department. For urgent and minor issues, please call the office for an appointment. We usually have appointments reserved for these purposes.

Appointments

Please call the office to book an appointment. Please give a brief reason for your appointment – this is to ensure you are allocated the right time slot and to plan for the schedule. Sometimes, you might need to make a follow-up appointment to ensure other concerns are dealt with appropriately and to avoid running behind. We will try our best to stay on time. Please always arrive early. Please note – you might be asked to reschedule your appointment if you are late. This is to ensure we are not running late and that we have enough time to deal with the problem. This might be classified as a missed appointment.

Missed appointment

Please give us a minimum of 24 hours' notice for cancellation. You may be charged for a missed appointment based on the OMA rates, charges might range between \$50 – 110, depending on the type of appointment.

Prescription renewals

We will always prescribe enough medication to last until your next review. At times, we might need to see you for medication review before providing another prescription. This is to ensure that your medical condition is stable and there are no side effects. Please plan ahead so you do not run out. Please attend appointments with a list of medications and pill bottles.

Please note - We only prescribe antibiotics when appropriate for bacterial infections. We do not prescribe antibiotics for cold and other viral illnesses.

Narcotics / opioids, Stimulants, and Benzodiazepines

We do not routinely prescribe opioids such as oxycodone, Dilaudid, Morphine, Tylenol 3 for non-cancer related pain or stimulants and benzodiazepines such as Adderall, Diazepam, Clonazepam, Temazepam or Lorazepam that might have unsafe side effects. These medications are only appropriate in very few situations. They usually come with high side effects such as addiction and breathing difficulties. These medications are rarely prescribed. We do not guarantee that we will prescribe benzodiazepines for sleep including if you are already on these medications. If we prescribe these medications for a short period – we plan to wean you off the medications with your corporation. We have every patient sign a contract and participate in regular drug testing. Any breach of contracts may result in being discharged from the practice

Test results

Patients will be contacted regarding abnormal results. Patients are responsible for following up on every result either by setting up an appointment or by calling reception to confirm that results have been received.

Harassment

Harassment of any kind will not be tolerated and may be considered grounds for dismissal. We expect all staff and patients to be treated with respect at all times.

Uninsured services

OHIP covers most services. Certain services are not covered by OHIP such as signing forms, writing sick notes etc. You are responsible for the payment of these services. Please check at reception if unsure. Fee for these services is available at reception. Please allow enough time for these to be completed.