



## Dr. Reza Tayebi

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# Notice of Practice Closure

Dear Patients:

It is with mixed feelings and after much consideration that I have decided that I will be closing my practice. **My last day for seeing patients is in June 2020 – exact date to be confirmed.** The current Covid-19 pandemic or other unforeseen factors may affect my plans. **We'll include more information in our voicemail once the exact date is finalized.**

I may not be able to see all my patients for one more time before closing my practice. Again, social distancing and disruption of services (due to Covid-19) may affect my practice routines. However, during current pandemic, and as long as restrictions are in place, you can request a phone visit by calling us. I will try my best to accommodate all such requests.

### **Finding a New Doctor**

It is advisable that you find a new physician as soon as possible. I recognize that changing physicians may be stressful, but I encourage you to seek continuity of care with the following suggestions to find a new doctor for yourself:

1. Ask family and friends to ask their doctors if they would take you in.
2. Check the website for Find a Doctor NL at: [www.findadoctornl.ca](http://www.findadoctornl.ca)
3. Check the website of the College of Physicians and Surgeons at [www.cpsnl.ca](http://www.cpsnl.ca). They have a list of licensed family doctors.
4. Contact RSRS (see below). They often are aware of physicians accepting new patients.

*You should attend a walk-in clinic closest to your home or the emergency room at the nearest hospital for any urgent condition.*

### **Your Medical Record**

I am required by the College of Physicians & Surgeons to store all original patient records for a period before they can be destroyed. I've selected **RSRS**, a physician-managed company to safely and securely store all patient records from my practice. RSRS will assist you in **obtaining a certified copy for yourself.**

**I strongly encourage each of you to arrange for the retrieval of your own medical record.** It is a very important file for your continued care and should be accessible at all times, even (and especially) in the absence of a new doctor. I've included an infographic illustrating 10 reasons why. Please do not delay in making arrangements by contacting RSRS today. Please proceed on the web to:

**[www.recordsolutions.ca/DrTayebi](http://www.recordsolutions.ca/DrTayebi)**

or call RSRS at

**1-888-563-3732, Ext. 1**

Once again, I have enjoyed working with you to assist with your health care needs and wish you well and good health into the future.

Sincerely,

Reza Tayebi, M.D.

\*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Newfoundland and Labrador and the relevant privacy regulations.