



Dr. James L. Toppin

1265 Arthur Street E, Suite 304 | Thunder Bay, ON | P7E 6E7

Notice of Practice Closure

Dear Patients:

I am writing to inform you that after 40 years in practice, and with mixed emotions, I am announcing the upcoming closure of my practice in April 2022. It has been a privilege and honour to have served you as your family doctor. I will be closing my family practice office and **will not be seeing patients after April 3, 2022.** I remain available until then.

Finding a New Doctor

As you may know, there exists a shortage of family doctors in Ontario. While I continue to look for a replacement, I have been unsuccessful thus far. In the interim, I suggest the following resources to assist you in finding yourself a new doctor:

1. Ask friends and family for referrals to their family doctors.
2. Register with Health Care Connect at 1-800-445-1822
3. Contact **RSRS Inc.** * (see below). They are often made aware of physicians accepting new patients in different communities.

Your next doctor will likely be running an electronic medical record system, so please be sure that you obtain a copy of your record from RSRS for safe continuity of care (see below).

Your Medical Record

I am required by the College of Physicians & Surgeons to store all original patient records for a period of time before they can be destroyed. I have selected **RSRS**, a physician-managed company to safely and securely store all patient records from my practice and to assist you in **obtaining a certified copy for yourself.**

As a last piece of medical advice, I strongly encourage that you each obtain a copy of your medical record. This information is important for your continued care and would not be available to you or your next healthcare provider otherwise. (I have included an infographic illustrating 10 reasons why its wise to get your record.) While there is a fee for the copy/transfer of medical records, it is not prohibitive. Please do not delay in making arrangements by contacting RSRS today at:

www.recordsolutions.ca/DrToppin

or call RSRS at

1-888-563-3732, Ext. 1

NOTE: When you go for any tests or attend a specialist, please give them the name of your new family doctor and remind them of my practice closure. As of April 22nd, 2022, I can no longer be responsible for following up on any of your test results.

My years here have given me the opportunity to meet some wonderful people. I have watched many families grow and have shared heartache and joy with them. All of my very best wishes to all of you.

Sincerely

James L. Toppin, M.D.

*RSRS is a physician-managed medical records storage facility. They are fully compliant with the guidelines set by the College of Physicians and Surgeons of Ontario and the relevant privacy regulations.