

Notice of Practice Closure

Dear Clients:

Please be advised that Community Midwives of Ottawa will be closing permanently as of **January 8, 2024**. Most of our midwives will be continuing to work in the region. Their updated contact information can be found on our website at www.ottawamidwives.ca. We appreciate the trust you have shown us these past years and for allowing us to work with your family.

Your Medical Record

We are required by the College of Midwives of Ontario to store all original medical records for a period of time before they can be securely destroyed. We've selected **RSRS**, a Canadian medical record specialist company to safely and securely store all medical records from our practice. RSRS can also assist you in obtaining a *certified copy* of your record for yourself and/or another practitioner. While there is a fee for the copy/transfer of health records, it is not prohibitive. You may contact RSRS at:

www.recordsolutions.ca/OttawaMidwives

Tel: 1-888-563-3732

Fax: 1-877-398-5932

Email: info@rsrs.com

Once again, we have enjoyed working with each of you and wish you well and good health into the future.

Sincerely,

Community Midwives of Ottawa

*RSRS is a medical records storage facility. They are fully compliant with the guidelines set by the College of Midwives of Ontario and all relevant privacy regulations.