

Dr. W.A. Hayes Medicine Professional Corporation

65 Dundas St. E. Belleville, ON K8N 1B9

NOTICE OF PRACTICE CLOSURE

January 2018

Dear Patient

It is with a heavy heart that I inform you that I will be closing my medical practice on **1 May 2018**. It has been a privilege and great pleasure to have served as your family doctor over the past years.

Finding a New Doctor

Unfortunately, despite my efforts, I have not been successful in locating a new physician to take over my practice. I will continue my efforts but there is no guarantee and, therefore, I would encourage you to look for a new physician for your future medical care as soon as possible. For assistance with this, I recommend that you contact Health Care Connect, at 1-800-445-1822. Other options include contacting the hospital to see whether any physicians on staff are accepting new patients, or one of the Community Health Centres. You'll find a list on the Ministry of Health web site.

Medical Record (Important)

I am required to keep all original medical records of my patients for a specified period before they can be shredded. I am not equipped to provide each patient a copy of their medical record, despite its importance for continued health management. I have appointed RSRS (Record Storage & Retrieval Services)*, a physician-managed facility, as my agent to store the records from my practice and to transfer a copy upon your instruction. I suggest you obtain a certified copy of your personal medical history from RSRS so that your next physician has access to it. This information is important for your continued care and may not be available to you or your next healthcare provider otherwise.

Please obtain your medical record at:

www.recordsolutions.ca/DrHayes

or call RSRS at

1-888-563-3732, Ext.1

(Please note that there is a fee for the copying and transferring of medical records,)

I thank you for your friendship and loyalty over the years. I have valued my relationship with you more than I can express in words.

With very best wishes,

William Hayes MD