



**Dr. Linda Ottley M.D.**  
310-1641 Hillside Avenue West, Victoria BC, V8T 5G1

## **NOTICE OF RETIREMENT**

January 2017

Dear Patients:

It is with mixed emotions that I am writing to inform you that I will be retiring from family practice. My last day seeing patients will be **January 30<sup>th</sup>, 2018**. Making the decision to leave my practice has not been easy, and leaving practice with so many wonderful patients will be the most difficult part. I will sincerely miss everyone and wish you all the best going forward.

### **Finding a New Physician**

Despite a shortage of doctors in the area, I am pleased to inform you that I have identified a doctor who will welcome my patients into her practice effective March 1. **Dr. Tania Chaudary** has offered to take on my patients who wish to switch to her care in March. Dr. Chaudary will be practicing at a different location, and will require a copy of your medical record as a condition of joining her practice. Transferring the record is your responsibility. (See below regarding Your Medical Record). Of course, you are free to find a doctor of your choosing if you wish.

Starting March 1, 2018, please contact:

**Dr. Tania Chaudary – 101 Burnside Rd. W., Unit 2, Victoria Tel: 250-381-8901**

### **Your Medical Record**

Your medical record is very important for the continued management of your healthcare. I am required to store all records from my practice for a period of time before they can be shredded. I have arranged with **RSRS**, a physician-managed facility, to safely store all my records and to transfer a certified copy of your record to your and/or another doctor, on your request. Whether or not you plan to move to Dr. Chaudary's practice in March, I urge you to obtain a certified copy as soon as possible from RSRS. It's important that this information can be accessed whenever or wherever it's needed.

**Please obtain your medical record at:**  
**[www.recordsolutions.ca/DrOttley](http://www.recordsolutions.ca/DrOttley)**  
**or contact RSRS at**  
**1-888-563-3732 Ext. 1**

I have valued the trusted relationship we have developed over the years, and I'm appreciative for the opportunity to have helped manage your healthcare needs. Thank you for the privilege of being your family doctor. I will miss everyone, and I wish you and your family much health and happiness for the future.

Yours truly,

Linda Ottley M.D.