



Dr. Arlene Pagtakhan
801-1081 Carling Ave., Ottawa ON. K1Y4G2

NOTICE OF PRACTICE CLOSURE

March 8, 2018

Dear Patients:

After 30 years of practicing medicine, I have decided that it is time for me to retire. It has been a privilege to have been your family physician. I thank you for the confidence you have shown in me over the years.

The last day I will be seeing patients is July 20, 2018.

I will be requesting that any test results not available until after July 20, 2018 be sent to you directly so that you can bring it to your new family doctor for follow up.

From this day forward, I will not be renewing/providing any prescriptions by phone or fax. I will not be replying to any requests from your pharmacist for medication renewals. Please notify your pharmacist of this. Please book an appointment so that I can do a proper assessment of your medication needs and provide you with as large a supply as I feel is medically appropriate.

Finding a New Doctor

As you may know, there exists a shortage of family doctors in Ontario. I do not have names of any physicians who are currently accepting patients. My associate Dr. Liz Sawyers' practice is full. She will not be able to accept you as a patient.

For help in finding a new family doctor, contact *Health Care Connect* at 1-800-445-1822.

Medical Record (Please make sure to keep the following important information.)

I am required by the College of Physicians and Surgeons of Ontario to keep all original clinical records of my patients for a specified period before they can be shredded. I have contracted with **RSRS** (Record Storage & Retrieval Services)*, a physician-managed facility, to store the records from my practice and to transfer a certified copy of your file upon your instruction. **It is important to obtain a certified copy of your personal medical history from RSRS so that you have it for yourself and for another physician when you need it.** This information is important for your continued care and may not be available to you or your next healthcare provider otherwise.

Please obtain your medical record at:
www.recordsolutions.ca/DrPagtakhan
or call RSRS at
1-888-563-3732, Ext. 1

(Please note that there is a fee for the copying and transferring of medical records as this is not an OHIP covered benefit.)

(Due to the the large amount of day to day work in my clinic, the staff in my office will not be able assist you in obtaining your medical records.)

* RSRS is a fully compliant, physician-managed medical records facility.

I wish you and your family all the best for the future.

Sincerely,

Arlene Pagtakhan, M.D.