



Dr. Robert J. Woolf

2-564 South Railway St SE, Medicine Hat. AB. T1A2V6

NOTICE OF PRACTICE CLOSURE

May 2017

Dear Patients,

I am writing to inform with much consideration that I have decided to retire and will be closing my Family Practice. **I will no longer be seeing patients effective July 26th, 2017.**

It has been a privilege to assist with your health issues. I have enjoyed many good friends in the practice; patients, staff, and colleagues, but the time has come to move on.

Finding a New Doctor

I know that finding a new doctor may be difficult for many of you and I hope this notice gives you the time you need to find a new physician to continue your care. You may be able to join the practice of a doctor who is seeing other members of your family, or may know of a doctor accepting new patients through a friend. You can also use the following resource:

The College of Physicians and Surgeons info@cpsa.ab.ca or by phone at 780-423-4764

Medical Record (Important)

It is required that all original clinical records of patients are kept for a specified period before they can be shredded. I have contracted with **RSRS (Record Storage & Retrieval Services)**, a compliant medical records facility, to store the records from the practice and to transfer a copy of your file upon your instruction.

I strongly recommend that you obtain a copy of your personal medical history from RSRS.

This information is important for your continued care and may not be available to you or your next healthcare provider otherwise. Please inform any specialist you may be attending of your new family doctor's name and location. When you go for tests or see a specialist, please give them the name of your new family doctor. As of **July 26th, 2017**, we are no longer responsible for any of your test results.

To obtain a copy of your medical record,
please complete the online request form at:

<https://www.recordsolutions.ca/drwoolf/>

or contact

Patient Support at 1-888-563-3732, Ext. 1

(Please note that there is a fee for the copying and transferring of medical records.)

It has been a great pleasure being your physician and I wish you good health and the best of luck in the future.

Sincerely

Robert J. Woolf M.D.,